

13 June 2023

Dear Parents / Carers

We have been using the upgraded School Bytes Payment Portal since March 2023 and we have noticed that you have not yet created your Parent Portal to date.

**To register for your School Bytes Parent Portal you can use this link:**

<https://portal.schoolbytes.education> or the QR Code below.



In some circumstances, an activation code may be needed to create your parent account. Please email the School Admin Manager to receive your activation code which has a 24 hour expiry. Easy user guides are available including portal set up via this link: ['Set up your Parent Portal'](#)

### **What is the School Bytes portal**

The School Bytes portal provides flexibility for you to conveniently:

- Make school payments online (including paying for multiple siblings at once)
- Use a family credit to pay for an activity or school contributions
- Download a receipt for payments made and request a refund if required
- View all historical payments in one place
- Access it from anywhere you want at any time: day or night.
- Online payments are processed in real-time and can be viewed by school staff immediately.
- While our preference is for payments to be made via the portal, we will still accept payment via cash, cheque and EFTPOS and all payment types can be viewed by the Parent Portal

If your family requires specific financial arrangements between both parents please contact the School Administration Manager on [Katherine.Robinson12@det.nsw.edu](mailto:Katherine.Robinson12@det.nsw.edu) to discuss.

Kind Regards

Katherine Robinson  
School Administration Manager (SAM)