

SCHOOL BYTES PARENT PORTAL AND APP

Our primary communication tool with parents is via the School Bytes Parent Portal and App. School Bytes includes an Absentee Form, Online Permission Forms and a News Feed. School Bytes also allows you to view your child's Academic Reports and Statement of Account.



School Bytes by
Stay connected to your school
School Bytes Learning Pty. Ltd.
Designed for iPhone
#3 in Education
★★★★★ 3.0 + 15 Ratings
Free

We encourage all parents and carers to download the School Bytes App via Google Play or the App Store **and allow notifications**.



Please use the QR Code or follow this [link](#) to create a School Bytes Parent Portal. If you are new to Lindfield Public School you will be able to link your child from the first day of school in 2025.

The office is here to help you. Please call or drop in to the office if you need assistance downloading the School Bytes App.

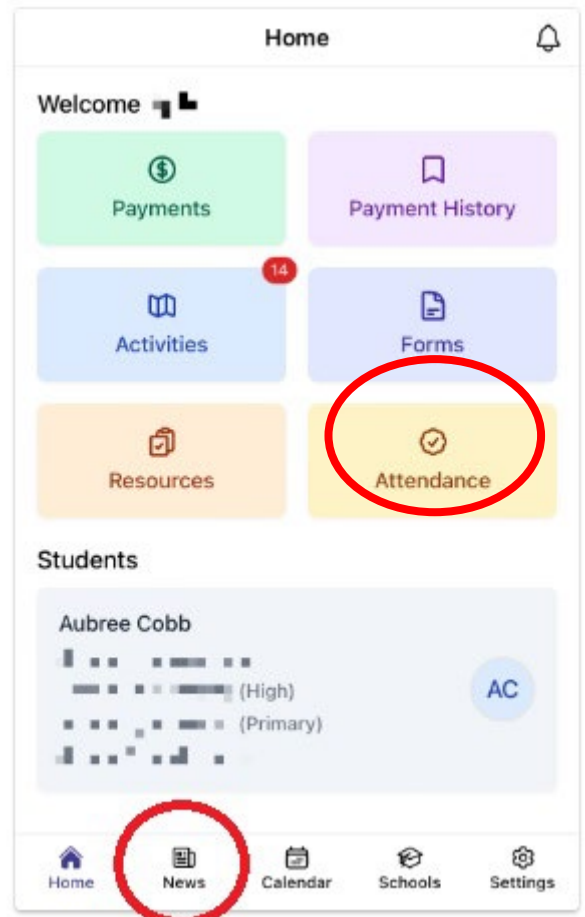
School Bytes News Feed

The School Bytes App allows you to see the School News in real time. School news can also be seen on your desktop. In order to receive notifications when a communication is posted please allow notifications for the School Bytes App.

The advantage of the School Bytes News Feed is that we can customise our messages to particular groups eg whole school, year group, class, sports group or extracurricular group like dance.

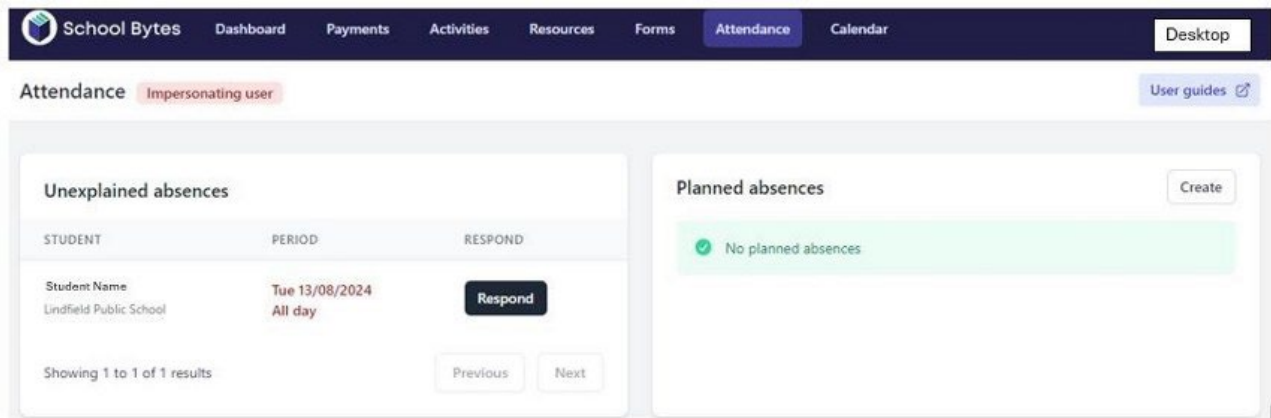
School Bytes Absences

If your child is unable to attend school we ask that you inform us via the Absent Form which is in the Attendance module on the School Bytes Parent Portal/App. You can complete a 'Planned Absence' or an 'Unexplained Absence' form. Please ensure that you fill in the 'Planned Absence' form prior to 10am the morning that your child is away. If you have not informed us of the absence a text message will be sent to you by midday informing you that your child has been marked absent that day without explanation.



Example of the School Bytes App Homepage

There are two options on the Attendance Module of the School Bytes Parent Portal / App.



Example of the School Bytes Attendance page on the Desktop

OPTION 1 - PLANNED ABSENCE - Same day and up to 9 school days

Create a planned absence for the same day or in the future for up to 9 school days. For all absences of 10 or more school days you must complete an Extended Leave Form.

NOTE: If recording a same day absence and it is after 10am please check that the absence is not coming up under the 'Unexplained absences' tab.

OPTION 2 – PAST UNEXPLAINED ABSENCES - are now visible on the School Bytes Parent Portal / App

Please provide an explanation for all past absences that have not been communicated to the school. Any absence that the school has recorded as 'Unexplained' will be listed under the 'Unexplained absences' tab. Please provide an explanation and it will be changed to 'Explained'.

If you receive a text or email that your child has been marked absent you can also follow the link in the text or email to provide explanation. Letters will continue to be sent home for all 'Unexplained' whole day absences.

LATE OR LEAVING EARLY FROM SCHOOL

Please ensure that if your child is running late to school that an adult accompanies them to the School Office. Likewise if you collect your child before 3pm, please collect them from the School Office so they can be signed out properly.

It is a good idea to send an email to the school office informing us that your child will be in late or leaving early so we can ensure you do not receive a 'Same day Absence' text. **Please do not create partial absences through School Bytes.**

The office is here to help you. Please call or drop in to the office if you need assistance downloading the School Bytes App.